

6/12/2008



NAMI Sacramento

3331 Power Inn Road, Suite 140 • Sacramento, CA 95826

phone 916.874.9416 • fax 916.875.5807

www.namisacramento.org

Sacramento's Voice on Mental Illness

An Affiliate of the National Alliance on Mental Illness

NAMI Sacramento Board of Directors' Meeting March 17, 2008

Present: Caroline Prod, Pat Pavone, Sherrie Sala-Moore, John Gilbert,
Jeanne Templeman, Belinda Beckett, Linda Beilharz, Lloyd Lagerstrom

Absent: Heidi Sanborn, Sherrie Sala-Moore, Al Lipson

- ❖ **Call to Order:** Started at 6:40. John made a Motion to approve last months minutes as amended . Pat seconded for approval, which was unanimously approved.
 - President's report: Friday afternoon meeting is planned w/ Lynn Frank & Leland Tom where conjoint letter of concern to be signed off by MHA & Wellness & Recovery will be handed to Lynn Frank and Leland Tom. Lengthy discussion ensued regarding pending office move and necessity of a plan for moving from current county site to next door site.
- ❖ **Treasurer's report:** The first column should be 2/29/08. No check has been received to date from Kaiser. We did get the second installment from the Walk for Mental Health. Investment Income 27% of budget. Per Naomi, we will start the budget preparation process in April and have it in place by the July 1 fiscal year. We are starting to get e-memberships without funds from NAMI National; we have received five to date. These individuals are paying NAMI National \$35, but our affiliate is not realizing any of those funds to date. Per Lloyd, the members should be added to our membership when National provides our monetary "cut". Joe Texiera is being paid \$165 for stipends. Caroline sent the solicitation for Board Member fundraising donations some time ago and will re-send.
- ❖ **Old/New Business Update:**
 - Executive Assistant Job Description: We have finalized the announcement, are finalizing the next steps and still need to finalize a contract and duty statement. Salary \$25/hr. plus expenses for leasing company. We still don't know where the person selected will physically work and what/if equipment will be available. Such details must first be worked out. Pat volunteered to develop statement on working conditions and duty statement and consider alternatives to copying, including coordination of F2F, IOV, P2P, etc., and making room reservations for all NAMI related meetings.

- Belinda gave Caroline the United Way application; the deadline for submission is March 21, 2008. However, Belinda has already completed the submission process prior to leaving town on March 20, 2008. *Thank you!*
- Upcoming Events: Caroline was wondering about prominent events for posting on the web page to identify NAMI's presence within the community.
- Tours: Per Caroline, the County Pharmaceutical and Therapeutic Committee meeting was informative. Dr. Sokolov came up to Caroline to see if NAMI wanted to tour the jail again. Caroline responded she was interested in touring the Mental Health Court. Caroline's impression regarding the new formulary policy was that it was not well planned.
- "Donor Perfect" software was presented by Belinda who showed the March/April edition that has a good article passed out to the Board members entitled "Making Order Out of Chaos: How a Good Fundraising Database Can Help You Raise More Money." She stated a breakdown of costs shows that the database for membership and fundraising but not donations would be \$53/mo. If we also want signing up on line to become a member for on-line donations, it becomes quite a bit more expensive through a component called WebLink with an annual cost of \$360 per year, \$850 for complex membership form plus \$1.25 per on line transaction. Questions ensued regarding software compatibility with NAMI National and NAMI California. Per John, Sherrie and Naomi should evaluate for integrative compatibility with their systems' work and accounting functions (QuickBook, etc.). Copies of cost information was printed for review and distributed by Linda for Board Members.

❖ **New Business**

- Pat Pavone reported that she and Jeanne Templeman will be meeting with Will Glasper on March 20, 2008 to continue discussions regarding his social work internship with NAMI.
- MHSA Steering Committee—Caroline reported the Workforce & Education steering committee. Next meeting Thursday 2/20/08.

❖ **Public Comment:** None

❖ **Adjourn:** The meeting adjourned at 8:30.

Respectfully Submitted,

Jeanne Templeman, Secretary
NAMI Sacramento Board of Directors